



The RADACT Program

3901 Old Seward Highway Ste 8
Anchorage, AK 99503
Phone (907) 563-9202
Fax (907) 562-7948
www.radact.com

JUNEAU CHEMICAL DEPENDENCY COUNSELOR AND BEHAVIORAL HEALTH COUNSELOR TRAINING ACADEMY

August 7 – August 24, 2017

Dear Counselors and Program Managers:

The Regional Alcohol and Drug Abuse Counselor Training (RADACT) Program is sponsoring a three-week training academy from Monday, August 7, 2017, through graduation Thursday evening August 24, 2017, for Counselor Technicians at the University of Alaska, Southeast, (Juneau campus) in the Egan Library, Room 219.

Completion of the academy will provide 112 training hours toward Chemical Dependency Counselor Technician OR Behavioral Health Technician certification through the Alaska Commission for Behavioral Health Certification (ACBHC). For certification fees and additional information about certification requirements, contact ACBHC at 907-332-4333.

There is a \$1,510.00 non-refundable fee per trainee. The fee will cover tuition, textbooks, training manual, and miscellaneous student supplies such as pens, notepads, highlighters, etc.

This three week training academy will be an intensive learning experience, with classroom days from 8:30 am to 5:00 pm, Monday through Friday. Lunch will NOT be provided and will be at the student's expense.

All students applying to the academy will receive a letter acknowledging receipt of their Application. If you do not hear from us do *not* assume we have received your registration.

A place will not be reserved for you in the academy *until all funds have been received by RADACT*. Students with properly completed applications, and full payment included, will be accepted on a first come, first served basis.

**PAYMENT IN FULL MUST BE RECEIVED BY JULY 28, 2017 AT RADACT OFFICE
IN ANCHORAGE**

If any have any further questions regarding the academy, or you have not received a letter confirming your registration, please contact Virginia Zutz at the RADACT office, 1-907-563-9202, between 8:00 am until 5:00 pm, Monday through Friday.

Sincerely,

Janet M. Carter, M.Ed.
Executive Director

THE RADACT PROGRAM
JUNEAU THREE WEEK ACADEMY
AUGUST 7, 2017 THROUGH AUGUST 24, 2017

RADACT
3901 OLD SEWARD HIGHWAY SUITE 8
ANCHORAGE, AK 99503
TEL: 907-563-9202 FAX: 562-7948

REGISTRATION FORM
COUNSELOR TECHNICIAN

Name : _____

Address: _____(city)_____ (state) _____ (Zip)_____

Phone #'s (home) _____(work) _____

(E-mail)_____

Agency of Employment: _____

Agency of Employment Address: _____

Position at Agency: _____

Length of time employed with Agency: _____

Total number of years employed in the addictions/behavioral health field: _____

Total number of counselor training hours (Through regional trainers, college, annual school, etcetera): _____

Counselor Technician (entry level) COST \$1,510.00

Have you enclosed your payment for the training with your application? Yes No

Would you like to receive information regarding the purchase of APU academic credits for your academy attendance? Yes No

If you did not enclose your payment with your application you must complete the section that identifies the person or agency that is financially responsible on the second page of this application. Applications submitted without this information CANNOT be processed until the information is received. I ALSO TESTIFY THAT ALL THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE.

Signed: _____

Name (Please Print): _____

Date: _____

APPLICANT'S COMMITMENT OF ATTENDANCE

I _____, agree to attend the entire three week training academy to be held in Anchorage from August 7, 2017 through August 24, 2017. I also understand that there will be no reimbursement of fees for any portion of the academy not completed.

Signed: _____

Name (please print) _____

Date: _____

SUPERVISOR'S WORK RELEASE FOR APPLICANT

I, _____, promise to release _____ from their employment responsibilities for three weeks, from August 7, 2017 through graduation on August 24, 2017, in order that he/she may attend the entire three week RADACT training academy. I understand that there will be no reimbursement of any funds for non-completion.

Signed-Supervisor/Director _____

Name (please print) _____

Date: _____

FINANCIAL DETAILS

The following program/individual is financially responsible for tuition to attend the August 7, 2017 through August 24, 2017 session of the Juneau Addictions & Behavioral Health Counselor Training Academy. The program/individual understand that FULL PAYMENT MUST BE RECEIVED before the Academy attendance, and that there will be no reimbursement of any funds for non-completion.

Agency/Name: _____

Contact: _____

Address: _____

Phone: _____ Date: _____

Please contact the RADACT office if you have any questions before signing this agreement
REGISTRATION WILL CLOSED WTHEN THE ACADEMY IS FULL